

# Horry County Schools Forms Order Guide

## CONTRACT 2009-2010

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Date \_\_\_\_\_ Ordered by \_\_\_\_\_

School \_\_\_\_\_ Phone \_\_\_\_\_

Fax \_\_\_\_\_

Purchase Order No.
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512 Broadway St. • Myrtle Beach, SC 29577  
Phone: (843) 626-9418 • (843) 448-9023  
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ITEM #	UNIT	DESCRIPTION	2009/2010 PRICE	ORDER QTY.
1	Pack 100 Heat Sealed	<b>Academic Record Grades 9-12</b> 67# Vellum Bristol White 11x17 – Folded 8 <sup>1</sup> / <sub>2</sub> x11 (2 sides) Black Ink	9.10	
2	Pack 100 Heat Sealed	<b>Academic Record (First Page) K-8</b> 67# Vellum Bristol Golden Rod – 11x17 – Folded 8 <sup>1</sup> / <sub>2</sub> x11 (2 sides) Black Ink	9.20	
3	Pack 100 Heat Sealed	<b>Academic Record (Second Page) K-8</b> 67# Vellum Bristol Golden Rod – 8 <sup>1</sup> / <sub>2</sub> x11 (2 sides) Black Ink	7.35	
4	Pack 100 Heat Sealed	<b>Interim Report Grades 1-5</b> (1st, 2nd, 3rd, 4th Recording Periods) NCR 2 Part – 8 <sup>1</sup> / <sub>2</sub> x11 – 1 Side Only – Black Ink	8.85	
5	Pack 100 Heat Sealed	<b>Signature Cards/Progress Report</b> 5 <sup>1</sup> / <sub>2</sub> x8 <sup>1</sup> / <sub>2</sub> – 65# White Cover – 2 Sides – Black Ink	6.75	
6	Roll 100	<b>Health Alert Labels</b> – Red Fluorescent – 1 <sup>1</sup> / <sub>2</sub> x1 (Ordered outside)	8.50	
7	Pack 50 Heat Sealed	<b>Cumulative Record Jacket w/Pocket</b> (2 sides) Black Ink	18.20	
8	Pack 100 Heat Sealed	<b>Report Card Sheets for Ink Jet Printer</b> (PMS 326) 8 <sup>1</sup> / <sub>2</sub> x11 20# Bond w/Teal Ink (logo screened in background)	2.80	
9	Pack 100 Heat Sealed	<b>Parent Advisory Referral Form</b> NCR 2 Part – 8 <sup>1</sup> / <sub>2</sub> x11 – 1 Side – Black Ink	9.95	
10	Book 100	<b>Receipt Books</b> 4 Perf-4 Nos. per sheet – spiral bound w/front & back cover (25 sets 8 <sup>1</sup> / <sub>2</sub> x11 - 4 up per sheet/book) NCR 3 Part – 4 per page (100 receipts per book)	5.80	
11	Ream 500	<b>Stationery</b> 24# Classic Linen Avon Brilliant White – 8 <sup>1</sup> / <sub>2</sub> x11 PO Box 260005 - 1605 Horry Street - Conway, SC 29528-6005 (2 Colors: Black & PMS 326)	33.00	
12	Ream 500	<b>Stationery</b> 24# Classic Linen Avon Brilliant White – 8 <sup>1</sup> / <sub>2</sub> x11 Plain - NO PRINTING (For Second Sheets)	18.90	
13	Box 500	<b>Envelopes</b> – #10 Regular – White – Plain – No Printing	10.25	
14	Box 500	<b>Envelopes</b> – #10 Window – White – Plain – No Printing	10.75	
15	Box 500	<b>Envelopes</b> – #10 Regular – White – Black Ink PO Box 260005, Conway, SC 29528-6005	18.30	
16	Box 500	<b>Envelopes</b> – #10 Regular – Classic Linen Avon Brilliant White – Black & Teal Ink – 1605 Horry Street, PO Box 260005, Conway, SC 29528-6005	47.80	

### DELIVERY CHARGES

Gas – up to \$4.00 per gallon: \$4.00 per trip

Gas – \$4.01-\$5.00 per gallon: \$4.50 per trip

Sub-total \_\_\_\_\_

Tax (9%) \_\_\_\_\_

TOTAL \_\_\_\_\_